

Ryan White Title I Inland Empire HIV Planning Council

Minutes of Meeting Thursday, July 25th, 2002

1:00 p.m. - 3:30 p.m.

**Work Force Investment Board
215 North "D" Street, # 201
San Bernardino, CA 92415
(909) 381-7922**

Call to Order and Introductions

Steve McGrew, co-chair, called the meeting to order at 1:35 p.m. Introductions were made and persons in attendance were:

Members:

Steve McGrew
Thomas Prendergast, M.D.
Joe Acosta
John Brown
Jeff Byers
Leann Chamlee

Erin Comstock
Danny Colon
Ed Cueto
Faith Davis-Bolton
Fred Flotho, Jr.
Carolyn Harris
Evelyn Valentino

Joshua Sparks
Victoria Jauregui Burns
A. Lloyd Jones
Sandra Bibb
Rick Rector
Edwin Zelaya
Jerry Nevarez

Absences:

Cherry Houston, Ph.D.
Darlene DeBayona
Edward Rangel

Gregory French
Gary Feldman, M.D.
Benita Ramsey

Steve English
Rebecca Zeidler

Other Attendees:

Daryl Flynn
Belinda Marquez
Wayne McKinny, M.D.
Michael Montgomery
Jason Oliver
Shandra McPherson

Terry Benjamin
Antonio S. Diaz
Alex Taylor
Clint Trout
Daniel Perez
Eydie Bernal-Cox

Bonnie Flippin
Connie McLaughlin
Scott Rigsby
Alma D. Lee
Terry Millette

Special Introduction

Michael Montgomery stated that he was specifically asked to talk about the ADAP budget. The current ADAP budget is 184 million dollars. That, he said, will allow continuance of the current level of services and allow for an increase in the number of clients served. Currently, Michael said ADAP services approximately 25,000 clients and he expects that number to increase to 26,000 clients during the current fiscal year.

Fred Flotho said that he sees Michael as the architect for the wonderful ADAP system that we have in California. He added that Michael should be credited for developing our current ADAP system.

Public Comments

- Alex Taylor announced to the Planning Council members that there is a Bill in the California legislation that makes everyone with HIV / AIDS Medi-Cal eligible. We made everyone Medi-Cal eligible, but we could not use Title I, II and III to pay for primary care because Title I, II and III are the payer of last resort and you cannot balance bills. Alex further said, “ I have been asked to come before the Planning Council to see if you will endorse this bill. The way it would work is that everyone infected with HIV is eligible for Medi-Cal. Medi-Cal reimbursement rates have to be increased under the cost, otherwise those providers who rely on Medi-Cal will go out of business. It is important to recognize that the bill is volunteer conversion to Medi-Cal. If the reimbursement will not cover the cost of service, some providers will be in a world of trouble.
- Steve McGrew stated that we are a member of CHAC and it was his recommendation that we consider supporting the bill to make everyone with HIV/Aids Medi-Cal eligible.
- Clint Trout of the San Bernardino Clinic stated AIDS Healthcare Foundation supports this bill and is the largest provider of medical care to the Public HIV team in the state who rely on Title I Medicaid rather than state funding sources for medication. This is a voluntary program that you do not have to enter into. Also it is a managed care program, but the way it works is according to the law on the federal level you cannot give Medicaid in California to people who have HIV because they are not disabled; and if you apply for a waiver with the federal government that says that , the process would be costly, because you cannot take savings from other programs to bring it in. It is a small program that is limited, and the savings we would get through managed care we would apply to bring a certain number of people who are able to deposit into Medi-Cal. Whether you live in this EMA or not, you are eligible for Medi-Cal.
- Steve McGrew stated that we will continue this discussion in Advocacy Committee.

Agenda Additions, Revisions, and Corrections

Steve McGrew added “MAI Rollover Funds.” under the Planning and Evaluation Committee. Erin Comstock will give a presentation on HOPWA 101 after the approval of the minutes and the Committee reports will follow. The Planning and Evaluation Committee Report will follow the County Committee Reports.

Steve McGrew accepted the agenda as amended.

Motion # 02-33 was approved.

For:	20
Against:	0
Abstentions:	0

Members present with no PC Form 700 on file: 0

Approval of Minutes

The minutes of June 25th, 2002 were reviewed.

Joe Acosta motioned to accept the minutes as written. Fred Flotho seconded the motion and the motion carried.

Motion # 02-34 was approved.

For: 20
Against: 0
Abstentions: 0

Members present with no PC Form 700 on file: 0

Report on HOPWA

Erin Comstock presented an informative report to the Planning Council on Housing for Persons with AIDS (HOPWA). Erin's report expounded on the services HOPWA provides for the Riverside / San Bernardino EMA. (Attachment 1)

County Committee Reports

Riverside Committee

Joe Acosta reported that the committee recommends to the Planning Council that MAI rollover funds totaling \$29,430.00 be allocated to Outreach.

Joe also reported that the committee recommends to the Planning Council that they reallocate \$125,000.00 from Primary Medical Care to Food Services.

Joe stated that the committee discussed the allocation of funds to San Bernardino Public Health Clinical Services. A formal vote did not take place. However, the committee is opposed to the action.

San Bernardino Committee

Dr. Thomas Prendergast reported that the committee made a motion to recommend to the Planning Council that they allocate the MAI rollover funds totaling \$41,332.00 to Outreach.

Dr. Prendergast added that the San Bernardino County Committee also recommends to the Planning Council that they approve the Planning Council Support Staff Budget for FY2003 / 2004 and total services for FY2003. Additionally, the committee favors asking for a 15% increase over funding for FY2002 / 03 for services on next year's application (FY 2003 / 04).

Dr. Prendergast reported that the committee recommends that the Planning Council move \$70,000.00 from Primary Medical Care to Food Services.

Steve McGrew concluded that the San Bernardino County Committee recommends the Planning Council give the Grantee the authority to negotiate with the San Bernardino Public Health Clinic to reallocate funds to housing and drug reimbursement.

Steve McGrew recapped that there is a recommendation from the San Bernardino / Riverside County Committees to collectively move \$195,000.00 from Primary Medical Care to Food Services.

Motion # 02-35 was approved with Sandra Bibb abstaining.

For: 19
Against: 0
Abstentions: 1

Members present with no PC Form 700 on file: 0

Steve McGrew recapped that there is also a recommendation from the San Bernardino / Riverside County Committees to move \$70,762.00 of MAI rollover funds to Outreach.

Motion # 02-36 was approved unanimously.

For: 20
Against: 0
Abstentions: 0

Members present with no PC Form 700 on file: 0

Planning and Evaluation Committee Report

Discussion of the Proposed Planning Council Support Budget for FY 2003/2004

Fred presented the proposed Planning Council / Program Support Budget for FY2003 / 2004 to the Planning Council. The first page addresses the staffing portion of the Planning Council Support Budget. Discussion followed.

Page two of the proposed budget includes miscellaneous expenses (i.e.: office supplies / equipment, rent, air travel, advertising, training for staff and advocacy / dues) in addition to the total personnel costs. The total *proposed* Planning Council Support Budget is \$ 555,347.00.

Lastly, page three reflects the proposed Program Support Budget, which includes the MIS systems Caminar and ARIES.

Fred Flotho told the Planning Council that the Planning and Evaluation Committee recommends these proposed FY2003 / 04 budgets be approved by the Planning Council. As this is a committee recommendation, it does not require a second.

Motion # 02-37 was approved unanimously.

For: 20
Against: 0
Abstentions: 0

Members present with no PC Form 700 on file: 0

Discussion of the Process for FY2003 / 04 Service Allocations

Fred presented the Planning and Evaluation Committee recommendation for service category allocations for FY2003 / 04. He directed the Planning Council's attention to the far right column of the worksheet, the 15% column. He said the committee recommended the EMA apply for a 15% increase in our application over last year, which would be a total of \$ 8,542,000.00. Fred said

there was considerable discussion that went into this before the committee decided the need (especially in Primary Medical Care) would warrant a request such as this. Fred informed the County Committees that they will be discussing this in more depth at their respective committee meetings before the next Planning Council meeting.

Discussion of Allocation of Funding to San Bernardino Clinical Services

Fred Flotho stated that the Planning and Evaluation Committee recommend to the Planning Council that they continue with the current process of allocating funds to San Bernardino Clinical Services.

Motion # 02-38 was approved with Jerry Nevarez abstaining.

For: 19

Against: 0

Abstentions: 1

Members present with no PC Form 700 on file: 0

Carolyn Harris informed providers that, according to the guidance that was just received for the application, HRSA is requesting the first five months of utilization, that would be utilization through July 31st, 2002. Since it takes time to gather and analyze that information, it would be helpful if providers could make the effort to submit that information, perhaps even ahead of the invoice.

Standards and Evaluations Committee

Fred Flotho informed the Planning Council that Standards and Evaluations Committee met Wednesday, July 24th, 2002. The committee reviewed and further revised the Transportation Standards and Food Standards.

Advocacy Reports

John Brown reported on the World AIDS Conference in Barcelona. John said that he felt the World AIDS Conference certainly has had an impact on what is going on at the federal level. John said there was discussion about the Global AIDS Funds and what the U.S. needs to do. It did take some attention away from the efforts to get our numbers in the budget for Title I and the other Titles. What John is seeing is that Title I increases totaling close to \$20 million, but we were hoping for \$40 million. If we submit a strong application we may be able to get more funds.

A breakthrough meeting was held with U.S. Representative, Jerry Lewis, and individuals living with AIDS. A representative from Jerry Lewis' office has been in contact with Chris Foster to make sure our District has been taken care of. Jerry Lewis is on the Appropriations Committee and he does have a stronger voice, John pointed out, which is in our favor.

Steve McGrew mentioned that, at the last meeting, Southern California CHAC removed itself from statewide CHAC and became a separate entity. Southern California CHAC will be moving forward as a separate entity in four EMA's (five counties). The counties are Ventura, Orange, Santa Barbara, Los Angeles, Riverside and San Bernardino.

Steve also told the Planning Council that Gordon Branch, of the State Office of AIDS, gave a presentation on Non-Names Reporting. (Copies of the presentation are available for informational purposes.)

Fiscal/Programmatic Reports (Grantee Expenditure Reports)

Grantee Expenditure Report

Scott Rigsby presented to the Planning Council that the Expenditure Report contains more percentages and attached is a separate report for Title II. The report indicates over expenditures for food and local drug reimbursement and under expenditures in Primary Medical Care.

John Brown stated that he disagrees with Scott report regarding what happens with local drug reimbursement. John told the Planning Council that what usually happens with local drug reimbursement is that people often have a lag time from their eligibility until their prescriptions are filled. We are currently trying to speed up the process.

Jerry Nevarez mentioned that at the San Bernardino County Clinical Services they are dealing with non-ADAP drugs.

Shared Vision and Guiding Principles and Shared Values

Carolyn Harris presented the Shared Vision and Guiding Principles and Shared Values. She said that there are seven guiding principles. Carolyn asked that the Planning Council review these as the Planning and Evaluation Committee will address these guiding principles. Carolyn encouraged participation at the next Planning and Evaluation meeting and also said that there are five shared values. They relate to how services are provided, where services are provided, what services are provided, for whom services are provided and by which agency services are provided. Carolyn told the Planning Council to feel free to add, delete or modify these so they can be incorporated into the Comprehensive HIV Services Plan.

Carolyn said that the finalized version of the Shared Vision, Guiding Principles and Shared Values will be presented at the August 29th, 2002 Planning Council meeting.

Jackson State University Skills Building Courses

Eydie Bernal-Cox presented applications and information regarding the Jackson State University Capacity Skill Building Courses. The proposed dates for these courses is October 3rd and 4th, 2002. The minimum amount of 12 people must be signed up for these courses with a maximum of 20 people. Interested parties are requested to fill out the appropriate application and return it to Eydie by the end of today's meeting. The Planning Council voted to approve the proposed October dates.

Motion # 02-39 was unanimously approved.

For: 20

Against: 0

Abstentions: 0

Members present with no PC Form 700 on file: 0

Membership Committee Report

Joe Acosta reported that the Membership Committee has been having some very productive meetings lately. He told the Planning Council that there are currently four applicants that are going to training, attending necessary meetings and hopefully by the next month, the Membership Committee will have some names to consider for Planning Council Membership. Joe said that each of the current candidates fit an area or areas where our EMA needs representation.

Joe also reported that he has officially received the resignation of Jim Taylor. Joe has instructed staff to compose a letter signed by the co-chairs of the Planning Council indicating that.

Joe said that the Membership Committee is working on attendance requirements for all Planning Council members. He said there would be more information regarding this to report at the next Planning Council meeting.

Executive Committee Report

Steve McGrew reported that there was discussion regarding the Case Management Conference coming up in October. More information about this conference will be brought to the next Planning Council meeting.

ad hoc Committee Reports

Consumer Advocacy and Education

A. Lloyd Jones presented the committee's new table skirts, runner and backdrop that will be used for special events. He also reported that the committee is in the midst of creating flyers.

Underserved Populations and Community Linkages

In the absence of the chair, Cherry Houston, Ph.D., Terry Benjamin reported on the committees activities for the month. He said that the African American Health Initiative Conference will be held in February, 2003. The Planning Session for that conference will be either August 21 or August 23rd, 2003. Cherry has submitted a letter of intent to the Center of Disease Control to request assistance in sponsorship of the conference.

The committee discussed their budget for the current year. This proposed budget will be presented to the Planning and Evaluation Committee.

The committee has completed their mission statement. The mission statement is as follows, "The Underserved Populations / Community Linkages Committee's mission is to identify and address

the issues and needs of underserved populations in the Riverside / San Bernardino EMA, through linkages with existing and emerging resources.

Letters of invitation were sent out to CBC providers and to faith-based community leaders requesting a representative from their entities to attend the meetings. The purpose for the invitation is to expand the scope and energy of the committee by bringing those that are natural partners together in meeting mutual goals. Letters of invitation will be sent out for the next few meetings.

The next meeting of the Underserved Populations Committee will be Thursday, August 15th, 2002 at 10:00 a.m.

Planning Council Support Staff Procedure Review Committee

Danny Perez reported that the committee has not met since the approval of last month's Standard Operating Procedure manual. Danny said staff has begun to implement the manual and it's tools. Danny wanted to point out that, on the website currently, is the Assignment Summary (request for work to be done) Form. Danny said that, as a Planning Council member with Planning Council co-chair or committee chair's authority, you may go on the website, fill out that form and email it to Eydie Bernal-Cox or Danny directly. They will address the request.

Case Management Standards

Carolyn Harris reported that the agenda for the upcoming conference is being created and will be presented to the Planning Council at it's next meeting, August 29th.

Public Comments

Danny Perez reported that a report from Dr. Dietrich has been received at the request of the Planning Council at its last meeting. The report briefly depicts the activities over the last quarter regarding signing of contracts between the ARIES partners and UARP and with the UARP database manager. It delineates the tasks accomplished over the last quarter as well as the problems encountered more recently.

Danny Perez reported that the dental technical assistance provider, Dr. Reznick, has been assigned to our EMA. Eydie is working with Amy Wolfson of Betah & Associates to cement the date to consult with us.

Some dates have been proposed and one will be decided upon at the upcoming conference call on August 6th, 2002.

Danny Perez commented that the conditions of award for the grants that are due July 31st, are well underway to being completed. Staff has been working very diligently to get them done.

Carolyn Harris commented that the guidance for the Title I application that is due October 10th was received and reviewed during the Title I conference call with all EMA's. She wanted to inform the Planning Council that, with all of the new requirements and additional information being requested, things will be pretty intense until the time of submission.

Danny Perez told the Planning Council that he thinks a more suitable location for Planning Council and Grantee staff has been found in Colton. He said it is three suites in a mini mall type of setting.

He said the location is large enough to afford a couple of workspaces for any Planning Council members who need to come and help staff out.

Joe Acosta thanked Carolyn for all of her hard work to date on the Comprehensive HIV Services Plan.

Announcements

None.

Agenda Items for Next Meeting

Agenda items for the next meeting should be directed to Eydie Bernal-Cox at (909) 387-6653 or ebernal-cox@dph.sbcounty.gov.

Next Meeting

The next Planning Council meeting is scheduled for August 29th, 2002 at Inland AIDS Project in Riverside.

Adjournment

The meeting adjourned at 3:46 p.m.

Certified:

Gary Feldman, M.D. Date
Co-Chair

Steve McGrew Date
Co-Chair